

DDI-2936-72

31 October 1972

MEMORANDUM FOR: Assistant Deputy Director for  
Intelligence

SUBJECT: Community Services

REFERENCE: D/CRS 27 Sep 72 memo to ADDI,  
same subject

1. This memorandum concerns the cost for providing the beginnings of a central document storage and retrieval system to State. I intend, unless you object, to pass these data to State along with the statement that I currently believe that CIA would be receptive to a request for such service.

2. I am expecting (as earlier reported in the referenced memorandum) a memorandum from Mr. William Deary, INR/State, requesting that CRS provide a selected subset of the classified document holdings. The subset would consist chiefly (subject to dissemination controls) of a base of three years of CIA intelligence information reports and finished intelligence and NSA documents selected by CRS for indexing and long term storage. INR access to the AEGIS index to these documents would be initially by phone, CRS in-house processing and courier or LDX return of the AEGIS listings. State, of course, would then do their own document retrieval. The expected memorandum will also probably state that INR would like a terminal link into an on-line data base when such a facility is available. CRS has examined in some detail the specific costs

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25X1A associated with the document storage part of this  
25X1A anticipated request. Creation of the three-year  
data base would cost State and CIA together about  
[REDACTED] --continuation of the process would cost  
about [REDACTED] per month. The process, however, would  
not include microfilm of CIA finished intelligence  
because most of this material is not now microfilmed.

25X1A 3. Development of the three-year data base  
would take around 550 CRS man hours and about [REDACTED]  
in equipment rentals and supplies. An initial outlay  
by State would run between [REDACTED], mostly  
for equipment. The on-going costs would run between  
[REDACTED] a month in CRS for equipment rental (or  
for amortization) and supplies and would require from  
10 to 20 man hours per month. The on-going costs for  
State would be nominal and consist of costs for  
maintaining its equipment and supplies for blowing  
microfilm documents back to paper copies. Detailed  
explanation of these cost figures are available.

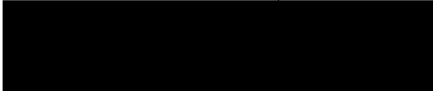
25X1A

4. CRS could not begin the process immediately  
after receipt of the State request. The initial CRS  
step would be arrangement for rental of equipment  
from IBM to reproduce the three-year base. The next  
major hang-up in CRS would probably be manpower.  
Effective use of the rented IBM equipment would  
require that the base be prepared in no more than  
three months, which would mean that CRS would have  
to devote two to three people full time for the three  
months. These people are not presently available,  
but could be acquired on an overstrength basis with  
attrition wiping out the overage after the project  
is completed. The manpower could also be acquired  
on a loan basis from State but this would involve  
security clearances and other security problems  
that would be bureaucratically messy. Loan of State  
personnel, consequently, is not recommended.

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5. The estimates involved in this paper are applicable to only the expected State request. They cannot be multiplied by two for service to State plus NSA or State plus DIA. A study of how to study the larger general problem of a generalized Community system is in its very early stages.

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